

Chief, Fiscal Division

5 March 1959

Deputy Chief, Fiscal Division

Letter dated 13 October 1958 from Chief, Funds Control and Audit Branch, Treasury Department.

1. The above mentioned letter was received in Fiscal Division on 15 October 1958. On 17 October, I talked with Mr. Weinstein, Treasury Department, as to what his office would require to adjust the reimbursement made to [] for imprest fund payments made prior to his designation as Imprest Fund Cashier. Mr. Weinstein informed me that he had requested the U. S. Disbursing Officer to furnish him information concerning the transfer of funds and that only the audit of the imprest fund would be necessary. On the same day, I telephoned [] concerning the matter and advised him that I would follow through with a request for an audit of the fund.

2. On 18 October I was taken ill and did not return to duty until 12 January 1959. After my return, the letter was brought to my attention and on 27 January 1959 a request for audit was forwarded to the Chief, []

3. Further discussion on this matter disclosed that during my absence [] had informed [] of the 13 October letter and that action should be taken to have an audit made. Accordingly, a verbal request was made to [] to have him check as to the delay in audit report being submitted to us, as required by Agency Regulation R 32-120. A memorandum to this effect was sent to all [] on 19 September 1957.

The Funds Control and Audit Branch, Treasury Department, has received from the U. S. Disbursing Officer a copy of the statement dated 11 June 1958 transferring the accountability of the imprest fund from the outgoing cashier [] to the incoming cashier, []

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